

# BOOKING FORM - THE FRIENDS' GROUP VISITS FOR 2019

Name: ..... Membership No: 

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Email address: .....

Please repeat email address here, for clarity: .....

Post Code: 

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Mobile Number: ..... (in case of need on the day of the visit)

Please enter name of any guests below:

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Visit No.	Visit	Number member places	Cost per member	Number guest places	Cost per guest	Total
1	Methodist Central Hall & Foreign and Commonwealth Office		£18		£20	
2	Reform Club		£17		£19	
3	St Georges Windsor		£18.50		£20.50	
4	Institution of Civil Engineers		£7.50		£9.50	
5	Marks & Spencer Leeds		£8		£10	
6	National Theatre		£7.50		£9.50	
7	Royal Hospital for Neuro-disability		£14		£15	
8	Spencer House		£23		£25	
					Total =	

Method of payment (please indicate)

	Cheque	Cheque number:
	Electronic	Date of payment:

Please make payment at the time of booking. It will be refunded in the event that your booking cannot be accepted.

Cheques should be made payable to the Friends of The National Archives. Please write your membership number on the back of the cheque and 'Visit 1, 2, 3 etc'.

Electronic payment should be made to: Sort code: **30-00-04** Account: **00427951**.  
**IMPORTANT: Please include your surname, membership number and 'V1,2,3 etc' in the reference field to help us identify specific payments for visits.**

Date of application: .....

Please note any special requirements

**Return form to:** Friends of The National Archives (Visits), c/o CEE, The National Archives, Kew, Richmond, Surrey, TW9 4DU or by email to Visits\_events@ftna.org.uk

Please note that we will only process booking by **completed** application form. We will not accept an email request or incomplete forms, irrespective of payment method.